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 Multan

## EDUCATION

**BS Computer Science**  
MNS University of  
Agriculture

2019 - 2023

## ACHIEVEMENT

Hifz-ul-Qur'an, (2009 - 2012)

Madrasa Islamia Hadiqa al-alum

## CERTIFICATES

Flagship - Pre Incubation  
Training

By BIAEC, MNSUAM, and Foster Learning

Introduction to the Internet of  
Things and Embedded Systems

by UCI University of California, Irvine

IT for E-Rozgar (Creative  
Designing)

By Punjab Board of Technical Education,  
Lahore

Computer Application in IT

By MNS University of Agriculture, Multan

IOT Workshop

Organized by MNSUAM ICT CLUB

Build Mobile App with google  
sheets on Glide and No Coding

By Coursera Project Network

Pakistan Boy Scouts  
Association

participation in Summer Training Camp  
Ghora Gali, Murree

## LANGUAGES

English

Professional Working Proficiency

Urdu

Native or Bilingual Proficiency

## SUPPORTED CAUSE

Digital Literacy

# Muhammad Muzzamil Saeed

## IT Specialist

Results-driven and highly motivated IT professional with a solid foundation in key industry principles. Possesses strong skills in problem-solving, analytical thinking, and collaborative teamwork. Eager to apply and further develop expertise in a dynamic work environment. Passionate about continuous learning and making a meaningful impact in the technology industry.

## SKILLS

Project Management

Computer Applications in IT

IT Support & Troubleshooting

MS Office Suite

Android App Development

Creative Designing

Data Analysis

Network Administration

DBMS

## WORK EXPERIENCE

### Learning Management System Assistant

MNS university of Agriculture, Multan

09/2022 - 05/2023

#### Achievements/Tasks

- Providing technical support to faculty and students for the effective use of LMS, including troubleshooting issues, guiding users through system functionalities, and addressing user inquiries
- Assisting with online record management, including organizing and maintaining digital files, ensuring data accuracy and integrity, and implementing efficient file retrieval systems
- Assisted in managing digital platforms and ensured accessibility for all users

### Technical Support Officer

Pak-Friend Enterprises

12/2023 - 04/2025

#### Achievements/Tasks

- Delivered technical support by diagnosing and resolving hardware, software, and networking issues.
- Monitored IT infrastructure performance, ensuring data security, backups, and minimal downtime.
- Implemented system installations, configurations, and routine maintenance to ensure operational efficiency.

## PERSONAL PROJECTS

Customizable Food Ordering Application (06/2023)

- Technologies and Tools:** XML (Frontend), KOTLIN, Firebase (DBMS)
- Developed a mobile application for food delivery, providing a convenient and efficient platform for users to order fresh food from local area.
- Implementation of research methodology.
- Research and evolution of existing solution to research problem.

## INTERESTS

Snooker

Travelling